Important Shipping Information

ECTS 2020, Marseille
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1 General

1.1 Contact person
(Not shipping address !!!)

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1.2 Addressing

For general cargo and courier shipments

Please consign all docs and waybills for your exhibits to:

SUN EXPRESS
c/o DB SCHENKER
28 avenue de Bruxelles
(F) 13127 Vitrolles

Notify:
ECTS 2020
"Exhibitor"
"Hall - Booth"
Delivery date to booth: “dd.mm.yyyy”

Please send a pre-alert to Schenker Munich office latest 3 days prior arrival date.

IMPORTANT:
Courier shipments with insufficient delivery information or missing pre-alert cannot be accepted and will be returned to carrier’s depot waiting for further instructions. This might cause a delay for the delivery to booth. If consigned as per above instructions, we will arrange delivery to your booth at the requested time. All cargo has to be consigned “FREIGHT PRE-PAID”. A 25% outlay commission will be levied on freight collect shipments arriving at our warehouse.

1.3 Delivery Regulations

In accordance to INTERPLAN, we (SCHENKER) will organise the traffic management in the unloading/loading zone. We will allocate time-slots for unloading/loading of direct deliveries/pick ups. Therefore it is necessary to advise your incoming and outgoing trucks latest 3 days prior date of arrival. We will reserve the time-slots according to first come-first serve method. This is valid for all vehicles which have to unload/load at the hall, with or without needs of SCHENKER logistic-service. Long-time parking is strictly prohibited.

If you will not advise your direct deliveries or if the truck will miss its time-slot, you have to accept waiting time.
1.4 Case Marking and Packing

All packages must be clearly marked as follows:
- Name of Event
- Name of Exhibitor
- Hall and Stand No
- Number of the packages (1 of.../ 2 of.../3 of ... etc.)

2 On-site Handling

2.1 Deadlines – latest arrival dates

A) Exhibits from European Union 12.05.2020
B) Exhibits from other countries 07.05.2020

Please note: For cargo arriving beyond deadlines, an additional 50% handling surcharge will be added to cover the additional costs. Schenker will make all reasonable efforts to ensure the delivery before the show opens; however, no guarantees can be given. The surcharge will apply regardless of the delivery date to the show site.

IMPORTANT:

Pre-Alert must be sent to Schenker Munich Office LATEST 3 days before cargo arrival at airport/terminal/warehouse! Pre-alerts should include the following information:
- Exhibition / Event Name
- Exhibitor Name / Stand-builder
- Hall & Stand number(s)
- Contact on Stand with phone number
- Shipment details (number of pieces, dimensions, weight)
- Shipping documentation (copy of waybills, commercial invoices or Carnet ATA, packing list)
- Shipment information (incl. mode of transport, AWB/ B/L, Flight/ Vessel)
- ETD and ETA
- Customs instructions (permanent or temporary importation)
- Full on-site requirements incl. delivery to stand date & time
- Details of any specific instructions / requirements
2.2 Documentation and customs regulations

Cargo arriving from a non-European Union country need to be customs cleared on a temporary / permanent basis and released from local customs before delivery to booth. Please provide customs instructions with following documents in order to arrange customs clearance:

- waybill (AWB, B/L) and/or shipping No.
- commercial invoices and packing list in English need to include:
  Number of units, weight of each piece, sizes (dimensions of each piece), values per unit/item, clear and detailed description of items in English, origin of the goods and total invoice amount (CIF)
- harmonized customs goods number (HS - code)
- Customs authorization
- EORI number

In addition:

Exhibitor will need to apply for EORI number for import clearance if not already EORI registered in the EU.

Please note, we cannot clear the customs for the following reasons:
- missing EORI-number
- general product description, such as “exhibition goods” or “give-aways”
- invoices that indicate lump sum value only

2.3 Storage

We can store your empty packing material during the event. Please inform us in time about your requirements. Please note that we cannot accept any liability for items – intentionally or unintentionally - left in packing. We will measure the packages during the exhibition and fill in the cbm. Please ask for a copy by returning and check the cbm immediately. We will not accept any posterior reclamation. Please contact our on-site desk for special arrangements for storage of exhibits. Re-delivery of the empties will be automatically after exhibition ends. We cannot guarantee any deadline for re-delivery.

2.3.1 Distribution Storage

If you have not enough space at your exhibition booth for storing your advertising / promotion material, we can organize storage and on-spot deliveries on daily basis for you. Please advise us in time.

2.4 Technical Equipment

For large shipments directly delivered to booth we provide forklifts up to 3 tons with skilled driver. Forklifts with higher capacity will be available upon request. Please send your pre-advice and equipment order form at least 3 days before arrival of trucks. The usage of own electric lifting equipment is not allowed.
2.5 Return Transportation

Since the dismantling schedule is very tight, return instructions must reach us at least 24 hours before show closing. Further alterations or changes in mode of transportation can be accepted in written form only – depending on our and/or carrier’s confirmation.

3 Miscellaneous

No business relationship can manage without the small print. So - here are the most important points in brief:

We operate exclusively in accordance with the Allgemeine Deutsche Spediteurbedingungen 2017 - ADSp 2017 - (German Freight Forwarders' General Terms and Conditions 2017) and - if they do not apply for performing logistics services - with the Logistic-AGB (General Terms and Conditions of Logistics-Services Providers), as of March 2006. Note: In clause 23 the ADSp 2017 deviates from the statutory liability limitation in section 431 German Commercial Code (HGB) by limiting the liability for multimodal transportation with the involvement of sea carriage and an unknown damage location to 2 SDR/kg and, for the rest, the customary liability limitation of 8,33 SDR/kg additionally to Euro 1,25 million per damage claim and EUR 2,5 million per damage event, but not less than 2 SDR/kg.

Terms of Payment:
All invoices, raised for this exhibition, are due for immediate payment upon presentation, unless you have engaged the services of our own branches, in which case you will be invoiced by them directly. Details of our bank account are shown on our invoices. Alternatively, you may settle the account by charging to your credit card. All payments must be made without any deduction.

We hope, of course, that you will be more than satisfied with our services. In case you should have any justified reasons for complaint, please contact us in writing by no later than two days after delivery of the fair goods and enclose credible proof.

We wish you a successful exhibition
Your DB SCHENKER FAIRS - TEAM